

School Principal

Job Type: Full-Time

Start Date: May 1, 2023, or As Negotiated

STEM Collegiate is a new Edmonton public charter school with the mandate to serve students in grades 7-12. Designed from the ground up, as a centre of STEM learning and innovation, we are unlike any other school in the city.

STEM Collegiate Charter Goals:

- Students will graduate with superior STEM knowledge, skills, and competencies that provide a strong foundation for lifelong learning in a fast-paced global environment.
- Students will have the core STEM knowledge and skills needed to pursue post-secondary studies confidently and successfully to become global innovators and problem solvers.
- Students will be community-minded learners who demonstrate courage, resilience, respect, and caring for others.

STEM Collegiate's mission is to inspire the next generation to be knowledgeable creators, innovators, and responsible leaders. We believe every student can be successful in STEM and should have the opportunity to learn about cutting-edge science and technology topics.

We are looking for a forward thinking, entrepreneurial minded Principal to lead and support the founding of this new Charter school. If you are a talented educator, with leadership experience and motivation to be a part of the future of education in Alberta, we encourage you to apply.

Core Responsibilities:

1. Leadership and Climate

- a. Ensure an environment of high-quality instruction and student learning outcomes.
- b. Overall supervision of the school; observing methods of instruction and setting of data driven objectives to improve student outcomes.
- c. Keep informed of current practices pertaining to teaching and administration of school programs by attending meetings, professional development conferences, and reading and sharing material of educational relevance with staff as appropriate.

2. Programming

- a. Lead and foster the development of programs and materials to support innovative curriculum delivery within the school.
- b. Assist the teaching staff in the selection, modification, and implementation of curriculum materials.
- c. Collaborate with colleagues at the STEM Innovative Academy Schools in Calgary in the development of resources tailored to STEM programming.
- d. Develop and support positive morale among the student body through ensuring that the delivery of curriculum is both engaging and personalized to individual learning rates.
- e. Coordinate with all members of the teaching staff to offer a wide range of extracurricular clubs, sports and academic support based on student interest and need.

3. School Organization and Staffing

- a. Recruiting and selection of educational, administrative and school support staff;
- b. Responsible for the preparation of the overall school timetable, class lists and student supervision schedules and be accountable as to the effectiveness of their functioning;
- c. Oversee and support staff assigned to manage student registration, school transfers and maintenance of up-to-date student cumulative records;
- d. Take an active role in the selection, planning, and implementation of professional development activities for the staff in cooperation with the Superintendent;
- e. Complete staff assessments in accordance with Charter goals and Alberta Education requirements.

4. School Operations

- a. Maintain communications with parents or guardians regarding the total school program, student achievements, and school activities.
- b. Assist with preparing budgets to ensure the delivery of the highest quality STEM program is supported through proper staffing, supplies, and equipment.

You are a proven leader with a passion for STEM, who easily articulates a clear understanding of what quality education entails and have strong interpersonal skills to guide a values-driven team. You are a highly visible leader, focused on delivering the best student experience for our families.

In addition to having an educational philosophy aligned with our mission, vision and values, the successful candidate will have the following qualifications:

- A permanent Alberta Teaching Certificate with a minimum of **five** years as a classroom teacher; preference given to those with experience teaching math, science, or technology.
- 3 – 5 years experience working in a leadership role as a vice-principal or principal.
- Alberta Leadership Quality Standard (LQS) certification or be willing to obtain one.
- Experience and skills in all nine areas of the LQS competencies.
- Genuine passion towards ensuring the improvement of education standards in Alberta.
- High level of personal accountability and integrity along with a track record of ethical decision making with careful consideration as to the effect of decisions on others.

A valid and clear criminal record check and child intervention check documents are required.

Interested and qualified candidates are invited to submit an application that includes a cover letter, current C.V. and **3 recent professional references** to info@stemcollegiate.ca or through Apply to Education at: <https://stemce.simplification.com/> by Tuesday, February 28, 2023.

This full-time role would commence on Monday, May 1st, 2023, or as negotiated with the successful candidate.

We thank all applicants for their interest. Only those selected for an interview will be contacted.