**STEM Collegiate Canada Society**
**Charter Board Meeting**
**June 19, 2023**
**Teams Electronic Meeting**

# MINUTES

| **Present:** | **Not Present:** | **Administration:** |
|---|---|---|
| Randy Heaps | | Lisa Davis, Founder & CSO |
| Dean Lindquist | | Liana Appelt, Superintendent |
| Cheryll Watson | | John Liu, Secretary-Treasurer |

**1. Consent Agenda**
The meeting was called to order at 1500h. The following items were presented as part of the consent agenda:

- Board Workplan;
- Meeting Agenda for June 19, 2023; and
- Minutes of the May 24, 2023 meeting.

**2. Standing Day of the Month for Charter Board Meetings**
The Charter Board set the third Tuesday of each month, to be the standing day for Charter Board meetings (excluding July and August). The Charter Board agreed that it would have a meeting on August 15, 2023.

**3. Founder & Chief Strategy Officer Update**
L. Davis provided an update to the Charter Board.

**4. Superintendent Update**
L. Appelt presented an update to the Charter Board.

**5. Board Policies**
L. Appelt reported that the Board Policies are being worked on.

**6. MNP Audit Proposal for Fiscal Year 2024**
J. Liu presented the MNP audit proposal for fiscal year 2024.

*MOTION:*
That the Charter Board appoints MNP LLP as its independent external auditor for the year ended August 31, 2024.
Moved; Seconded; Carried.

**7. In-Camera**

*MOTION:*
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

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Regular meeting re-convened at 1553h.

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**8. Meeting Termination**

*MOTION:*
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.

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