STEM Collegiate Canada Society
Charter Board Meeting
October 16, 2023
Teams Electronic Meeting

MINUTES

Present:	**Not Present:**	**Administration:**
Randy Heaps	Cheryll Watson	Lisa Davis, Founder & CSO
Dean Lindquist		John Liu, Secretary-Treasurer

1. Consent Agenda

The meeting was called to order at 1300h. The following items were presented as part of the consent agenda:

- Board Workplan;
- Meeting Agenda for October 16, 2023; and
- Minutes of the September 18, 2023 meeting.

2. Canada Revenue Agency Access

MOTION:
That the Charter Board authorizes Doug Davis and Johnathan Liu to access all Canada Revenue Agency accounts for STEM Collegiate Canada Society (79011 5067 RC 0001).
Moved; Seconded; Carried.

3. Founder & Chief Strategy Officer Update

L. Davis provided an update to the Charter Board on the following:

- Meeting with Deputy Minister Pillopow and Assistant Deputy Minister Sewell on funding; and
- Meeting with Principal Kierstead on building out the high school program for the 2024/25 school year.

4. Superintendent Update

A written report was provided to the Charter Board.

5. Membership and Elections, Annual General Meeting and Committee Appointments

MOTION:
That the Charter Board appoints R. Heaps, D. Lindquist and C. Watson to the Nominating Committee.
Moved; Seconded; Carried.

MOTION:
That the Charter Board appoints R. Heaps, D. Lindquist and C. Watson to the Audit Committee.
Moved; Seconded; Carried.

MOTION:
That the Charter Board approves the Annual General Meeting agenda and notice, as presented.
Moved; Seconded; Carried.

6. Nominating Committee

J. Liu presented the process for nominations and elections this year.

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7. In-Camera

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1358h.

MOTION:
That the Charter Board approves, in principle, the real-estate strategy presented in-camera.
Moved; Seconded; Carried.

8. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.