STEM COLLEGIATE EDMONTON

POLICY 5 BOARD COMMITTEES

POLICY STATEMENT

The Board shall establish committees to assist in carrying out its responsibilities.

GUIDELINES

1. Committees and their terms of reference shall be established by Board motion.

2. Committees shall be advisory only and not speak or act on behalf of the Board except when given such authority by Board motion for a specific and time-limited purpose, or as set out in a Committee's terms of reference.

3. The Board chair is an ex-officio member of all board committees and is eligible to vote.

4. Each committee shall elect its own Chair. It shall be the responsibility of the committee Chair to provide recommendations to the Board as they deem advisable or as requested by the Board.

5. Membership on Board committees shall be established at a meeting of the Board of Directors following the election of directors in the fall of each year, or on other occasions as deemed appropriate by the Board.

6. Except for the Audit Committee and Governance Committee as outlined herein, only a STEM Collegiate Canada Society member in good standing is eligible to be approved by the Board to serve as a member of those committees identified by the Board.

7. The standing committees shall be as listed below.

    7.1. Audit Committee

    7.2. Executive Committee

    7.3. Nominating Committee

    7.4. Technology Advisory Committee

8. Standing committees Chairs are responsible to set agenda meetings and assign tasks. Committee Chairs will report the progress of the standing committee as a regular agenda item at Board meetings.

9. The Board may, by Board motion, establish ad hoc committees as required.

10. The Chair may, from time to time, convene the Board as a Committee of the Whole.

Approved: September 18, 2023