STEM COLLEGIATE EDMONTON

POLICY 6 COMMENTS AND PRESENTATIONS TO THE BOARD

POLICY STATEMENT

The Board provides opportunity for STEM Collegiate Canada Society members and the public to make presentations to the Board.

GUIDELINES

1. General Comments on an Educational Issue at a Board Meeting

    1.1. A member of the public may address the Board on any educational issue. Public comments will be heard under the agenda item, Comments from the Public.

    1.2. The comments of an individual shall not exceed three minutes in length. The total duration of the Comments from the Public portion of the agenda shall not exceed fifteen minutes. Exceptions to the time limit may be made by majority vote of the Board.

    1.3. If a member of the public wishes to address the Board, the individual shall register with the school office by noon of the day preceding the meeting, with precedence being given to individuals who have not addressed a public board meeting in the previous three months.

    1.4. Speakers shall address their comments to the Board Chair.

    1.5. Attacks on the personal character or performance of any individual, or disruptive remarks shall be ruled out of order and persistence in such remarks shall cause the individual to be excluded from the meeting room. The Board Chair will determine the appropriateness and acceptability of comments. The decision of the Chair is final.

    1.6. The Chair shall thank the speaker, but no comments or questions by the Chair or by any directors are permitted.

2. Informal Comments on Specific Board Agenda Items

    2.1. During a Board meeting, a member of the public may request of the Board Chair the privilege of speaking to an item before the meeting. The Board Chair, on recognition of the request, shall take one of the following courses of action:

        2.1.1.1. Permit the member of the public to speak immediately.

        2.1.1.2. Grant the person the right to speak later during the meeting.

        2.1.1.3. Ask the person to submit their questions or observations in writing for inclusion in the agenda of a subsequent meeting of the Board.

        2.1.1.4. Deny the request.

2.2. A Director may request the Board Chair to hear from a member of the public, in attendance at the meeting, who may have information pertinent to the item under consideration by the Board.

2.3. Members of the public shall confine their comments to a maximum of three minutes and shall address their comments to the Board Chair.

2.4. The total duration for public comment on a specific agenda item shall not exceed fifteen minutes. Exceptions to the time limit may be made by majority vote of the Board.

2.5. Attacks on the personal character or performance of any individual, or disruptive remarks, shall be ruled out of order and persistence in such remarks shall cause the individual to be excluded from the meeting room. The Board Chair will determine the appropriateness and acceptability of comments. The decision of the Chair is final.

3. Formal Presentations to the Board of Directors

3.1. Requests to make *formal* presentations to the Board shall be in writing to the Board Chair a minimum of 14 working days prior to the next regular Board meeting. The request shall include a summary of the presentation and an estimate of the time required to make the presentation.

3.2. The Board Chair shall determine whether the presentation will be permitted and whether the presentation should be held in public or in closed session. Considerations shall include, but not be limited to, whether Board policy has been followed and the potential to prejudice the Board's ability to hear an appeal.

3.3. The Board Chair shall notify the requestor a minimum of 7 working days in advance of the next regular Board meeting regarding the placement of the presentation on the agenda and the time allotted for the presentation.

3.4. If the requestor is seeking a decision of the Board, that decision shall be communicated in writing to the individual who requested the presentation in a timely manner.

Approved: September 18, 2023