STEM Collegiate Canada Society
Charter Board Meeting
February 26, 2024
Teams Electronic Meeting and In-Person

MINUTES

Present:	**Not Present:**	**Administration:**
Randy Heaps		Liana Appelt, Superintendent
Dean Lindquist		Lisa Davis, Founder & CSO
Lara McClelland		John Liu, Secretary-Treasurer
Aaron Thiem		
Cheryll Watson		**Guests:**

1. Consent Agenda

The meeting was called to order at 0905h. The following items were presented as part of the consent agenda:

- Revised Board Workplan;
- Meeting Agenda for February 26, 2024; and
- Minutes of the January 17, 2024 meeting.

2. Administrative Matters

C. Watson spoke to the responsibilities of the executive committee.

MOTION:
That pursuant to article 10 of the bylaws, the Charter Board appoints Randy Heaps and Lara McClelland to the executive committee.
Moved; Seconded; Carried.

The March Charter Board meeting has been scheduled for March 18, 2024 at 1300h.

3. Superintendent Update

L. Appelt spoke to the following:

- The Education Plan is about setting strategic goals of the organization and one lens to evaluate the Superintendent of Schools. The work of the Charter Board in its review of the Education Plan is to ensure the vision, mission and values are accurately reflected. The Education Plan will be circulated to the Charter Board as a document for commentary, along with the Education Plan of a sister charter school.
- Teresa Royea has been appointed as Acting Principal and Ted Zarowny has been appointed as Acting Assistant Principal.

4. Founder & Chief Strategy Officer Update and In-Camera Session

L. Davis spoke to the following:

- With Matthew Kierstead's departure, L. Davis has taken over the marketing of STEM Collegiate's open house.
- C. Watson, L. Appelt and L. Davis have a meeting with the President of a post-secondary later this week.
- The Charter Board had a discussion on trades education alignment with STEM Collegiate. There was discussion surrounding aligning jobs with the North American Industry Classification System (NAICS).

5. The Association of Alberta Public Charter Schools

J. Liu spoke to special general meeting of TAAPCS to approve version 8 of the bylaws.

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6. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

L. Appelt, L. Davis and J. Liu left the meeting at 1020h.

Regular meeting re-convened at 1046h.

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7. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.