STEM Collegiate Canada Society
Charter Board Meeting
January 17, 2024
Junior High Campus

MINUTES

Present:
Randy Heaps
Lara McClelland
Aaron Thiem
Cheryll Watson

Not Present:
Dean Lindquist

Administration:
Liana Appelt, Superintendent
Lisa Davis, Founder & CSO
John Liu, Secretary-Treasurer

Guests:
Matthew Kierstead, Principal

1. Consent Agenda

The meeting was called to order at 1714h. The following items were presented as part of the consent agenda:

- Board Workplan;
- Meeting Agenda for January 17, 2024; and
- Minutes of the November 20, 2023 meeting.

2. Administrative Matters

The decision to appoint members to the executive committee has been deferred to the February meeting.

A brief discussion was had on banking signatories.

The February Charter Board meeting has been rescheduled to February 26, 2024 at 0900h.

MOTION:
That the Charter Board appoints the Finance and Operations Specialist as a banking signatory of cheques and other banking instruments.
Moved; Seconded; Carried.

3. Superintendent Update

L. Appelt presented the Superintendent's report. L. Appelt and M. Kierstead spoke to the following:

- First half of the year has been going well. Parent feedback has been positive.
- Yellow bus service (not typical for secondary school) is necessary to provide access to students from all areas of the city and has been successful to date.
- Increase in School Fees from $175/student to $295/student, based on actual student use of consumables and benchmarking with sister charter schools, and ensure the increase is tested with a small focus group and well-communicated.
- Discussed ideas around ways to meaningfully connect industry to STEM Collegiate to expand and inspire expanded student pathways.
- Requesting guest speakers to STEM Collegiate.
- Early Open House events have been extremely well attended and registration activity is high.

MOTION:
That the Charter Board approves the increase in school fees from $175/student to $295/student, effective for the 2024/25 school year.
Moved; Seconded; Carried.

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4. Founder & Chief Strategy Officer Update and In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1852h.

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5. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.