**STEM Collegiate Canada Society**
**Charter Board Meeting**
**May 27, 2024**
**Teams Electronic Meeting**

# MINUTES

| **Present:** | **Not Present:** | **Administration:** |
|---|---|---|
| Randy Heaps | | Liana Appelt, Superintendent |
| Dean Lindquist | | Lisa Davis, Founder & CSO |
| Lara McClelland | | John Liu, Secretary-Treasurer |
| Aaron Thiem | | |
| Cheryll Watson | | **Guests:** |

## 1. Consent Agenda

The meeting was called to order at 1234h. The following items were presented as part of the consent agenda:

- Board Workplan;
- Meeting Agenda for May 27, 2024;
- Minutes of the April 15, 2024 meeting; and
- Ratification of resolutions in-between meetings.

## 2. Administrative Matters

STEM Collegiate is making an application to become a registered charity with the Canada Revenue Agency.

The June Charter Board meeting has been scheduled for June 6, 2024 at 1600h.

## 3. Superintendent Update

L. Appelt spoke to the following:

- The hiring of a new Principal;
- Enrollment changes for 2024/25 by balancing the capacity of the building and waitlist demand; and
- Updates to the 2024-2027 Education Plan and its publication.

*MOTION:*
That the Charter Board approves the 2024-2027 Education Plan.
Moved; Seconded; Carried.

## 4. Founder & Chief Strategy Officer Update

L. Davis spoke to the following:

- STEM Collegiate students attending MacEwan University over two days;
- A draft Memorandum of Understanding with MacEwan University; and
- School tours for sister charter schools that occurred on May 24, 2024.

## 5. The Association of Alberta Public Charter Schools

C. Watson spoke to the May 25, 2024 general meeting. Members of the Association of Alberta Public Charter Schools will create a public policy statement surrounding equitable opportunities for all students, for board approval.

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**6. 2024/25 Budget**
J. Liu spoke to the 2024-25 Budget.

*MOTION:*
That the Charter Board approves the 2024-25 Budget.
Moved; Seconded; Carried.

**7. In-Camera Session**

*MOTION:*
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

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Regular meeting re-convened at 1400h.

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*MOTION:*
That the Charter Board will move forward with a contract for Superintendent, as discussed in-camera.
Moved; Seconded; Carried.

**8. Meeting Termination**

*MOTION:*
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.

Meeting concluded at 1405h.