STEM Collegiate Canada Society
Charter Board Meeting
February 26, 2025
Teams Electronic Meeting

MINUTES

Present:	**Not Present:**	**Administration:**
Fraser Forbes		Ted Zarowny, Superintendent
Randy Heaps		Lisa Davis, Founder & CSO
Benoît Houle		John Liu, Secretary-Treasurer
Dean Lindquist		
Teri Matsubara		**Guests:**
Lara McClelland		
Cheryll Watson		

1. Consent Agenda
The meeting was called to order at 1230h. The following items were presented as part of the consent agenda:

- Meeting Agenda for February 26, 2025; and
- Minutes of the January 22, 2025 meeting.

2. Administrative Matters
The next Charter Board meeting will be scheduled via a doodle poll.

There was a brief discussion on the updates to the 2024/25 workplan.

MOTION:
That the Charter Board approves the updated 2024/25 workplan.
Moved; Seconded; Carried.

There was a brief discussion on updating the audit committee requirements in the bylaws.

MOTION:
That the Charter Board approves the agenda for the Special General Meeting.
Moved; Seconded; Carried.

3. Superintendent Update
The Charter Board reviewed T. Zarowny's Superintendent's report. T. Zarowny presented the 2025/26 calendar and bell times.

MOTION:
That the Charter Board approves the 2025/26 calendar.
Moved; Seconded; Carried.

4. Founder & Chief Strategy Officer
L. Davis spoke briefly to the provincial budget being released tomorrow, on February 27, 2025.

5. The Association of Alberta Public Charter Schools
C. Watson spoke to TAAPCS being consulted by the Ministry on its view on charter terms. C. Watson also highlighted that the next TAAPCS spring general meeting will be held on March 8, 2025 at STEM Collegiate.

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6. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1314h.

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7. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.