STEM Collegiate Canada Society
Charter Board Meeting
March 17, 2025
Teams Electronic Meeting

MINUTES

Present:	**Not Present:**	**Administration:**
Randy Heaps	Fraser Forbes	Ted Zarowny, Superintendent
Benoît Houle	Dean Lindquist	Lisa Davis, Founder & CSO
Teri Matsubara		John Liu, Secretary-Treasurer
Lara McClelland		
Cheryll Watson		**Guests:**

1. Consent Agenda
The meeting was called to order at 1230h. The following items were presented as part of the consent agenda:

- Meeting Agenda for March 17, 2025;
- Minutes of the February 26, 2025 meeting;
- 2024/25 Workplan;
- Q2 Budget to Actual; and
- Media Articles.

2. Administrative Matters
The next Charter Board meeting and Special General Meeting is scheduled for April 30, 2025.

3. Superintendent Update
T. Zarowny shared that administration is actively working on the Education Plan and a school survey.

4. Founder & Chief Strategy Officer
L. Davis presented a verbal report, including the status of the Memorandum of Understanding with the Massachusetts Institute of Technology.

5. Budget Principles
J. Liu presented the FY26' budget principles.

MOTION:
That the Charter Board approves the FY26' budget principles.
Moved; Seconded; Carried.

6. Capital Plan
L. Davis presented the capital plan.

MOTION:
That the Charter Board approves the capital plan.
Moved; Seconded; Carried.

7. The Association of Alberta Public Charter Schools
C. Watson reported on the March 8, 2025 general meeting and collective advocacy. There is consensus amongst all participants that charter schools should be continuous.

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8. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1328h.

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9. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.