STEM Collegiate Canada Society
Charter Board Meeting
November 19, 2025
Teams Electronic Meeting
Teams Meeting ID: 260 438 788 785 1
Passcode: vJ3uF2oX

AGENDA

No.	Schedule	Item	By	Action
1	12:30	Call to Order & Approval of **Consent Agenda** including: • Meeting Agenda • Minutes of the Previous Meeting • Board Workplan • Internal Controls Memo • Transportation Deficit • News Articles Next Meetings: • In-person on December 10, 2025	C. Watson	Items on the Consent Agenda do not require motions for approval. Items to be further discussed can be moved to a separate agenda item.
2	12:32	Nominating Committee	C. Watson	MOTION: That the Charter Board approves the list of board candidates.
3	12:40	FY25' Audited Financial Statements	J. Liu	MOTION: That the Charter Board accepts the recommendation of the Audit Committee to approve audited financial statements.
4	12:50	Annual Education Results Report	T. Zarowny	MOTION: That the Charter Board approves the Annual Education Results Report.
5	13:00	Verbal Update from the Superintendent of Schools	T. Zarowny	
6	13:05	Verbal Update from the Founder & Chief Strategy Officer	L. Davis	
7	13:15	The Association of Alberta Public Charter Schools	C. Watson	
8	13:20	*In Camera*	C. Watson	MOTION: That the Charter Board moves its meeting in camera.
9	13:28	Arising from *In Camera*	C. Watson	
10	13:30	Meeting Termination	C. Watson	MOTION: That the Charter Board terminates the meeting.

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MINUTES

Present:	**Not Present:**	**Administration:**
Fraser Forbes	Randy Heaps	Ted Zarowny, Superintendent
Benoît Houle		Lisa Davis, Founder & CSO
Dean Lindquist		John Liu, Secretary-Treasurer
Teri Matsubara		
Lara McClelland		**Guests:**
Cheryll Watson		

1. Consent Agenda

The meeting was called to order at 1234h. The following items were presented as part of the consent agenda:

- Agenda for the November 19, 2025 meeting;
- Minutes of the October 15, 2025 meeting;
- Board Workplan;
- Internal Controls Memo;
- Transportation Deficit; and
- News Articles.

2. FY25' Audited Financial Statements

J. Liu presented the recommendation of the audit committee to approve the FY25' audited financial statements.

MOTION:
That the Charter Board accepts the recommendation of the Audit Committee to approved the audited financial statements.
Moved; Seconded; Carried.

3. Annul Education Results Report

T. Zarowny presented the Annual Education Results Report.

MOTION:
That the Charter Board approves the Annual Education Results Report, with final edits noted.
Moved; Seconded; Carried.

4. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1342h.

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5. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.