STEM Collegiate Canada Society
Charter Board Meeting
October 15, 2025
Teams Electronic Meeting
Teams Meeting ID: 260 438 788 785 1
Passcode: vJ3uF2oX

AGENDA

No.	Schedule	Item	By	Action
1	12:30	Call to Order & Approval of **Consent Agenda** including: • Meeting Agenda • Minutes of the Previous Meeting • Board Workplan Next Meetings: • Virtual on November 19, 2025 • In-person on December 10, 2025	C. Watson	Items on the Consent Agenda do not require motions for approval. Items to be further discussed can be moved to a separate agenda item.
2	12:32	Appointment of Audit Committee Members Executive Committee to appoint 3 Charter Board Members to Serve on the Nominating Committee	C. Watson C. Watson	MOTION: That the Charter Board appoints: R. Heaps, D. Lindquist, C. Watson, Parveen Grewal and Nicholas Panizzon to the Audit Committee. Executive Committee appoints: <Board member 1>, <Board Member 2>, <Board Member 3> to serve on the Nominating Committee.
3	12:40	Update from the Superintendent of Schools	T. Zarowny	
4	12:50	International Field Trip	T. Zarowny	MOTION: That the Charter Board approves the 2027 international field trip to Japan.
5	13:00	Update from the Founder & Chief Strategy Officer	L. Davis	
6	13:05	The Association of Alberta Public Charter Schools	C. Watson	
7	13:15	*In Camera*	C. Watson	MOTION: That the Charter Board moves its meeting in camera.
8	13:28	Arising from *In Camera*	C. Watson	
9	13:30	Meeting Termination	C. Watson	MOTION: That the Charter Board terminates the meeting.

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MINUTES

Present:	**Not Present:**	**Administration:**
Fraser Forbes		Ted Zarowny, Superintendent
Randy Heaps		Lisa Davis, Founder & CSO
Benoît Houle		John Liu, Secretary-Treasurer
Dean Lindquist		
Teri Matsubara		**Guests:**
Lara McClelland		
Cheryll Watson		

1. Consent Agenda

The meeting was called to order at 1234h. The following items were presented as part of the consent agenda:

- Agenda for the October 15, 22025 meeting;
- Minutes of the September 24, 2025 meeting; and
- Board Workplan.

The next electronic meeting and annual general meeting will be held on November 19, 2025. An in-person meeting has been scheduled for December 10, 2025 with the start time to-be-determined.

2. Administrative Matters

After the November 19, 2025 annual general meeting, L. McClelland will step into the role of Chair and C.Watson will step into the role of Past-Chair.

MOTION:
That the Charter Board appoints R. Heaps, D. Lindquist, C. Watson, Parveen Grewal, Nicholas Panizzon to the Audit Committee.
Moved; Seconded; Carried.

Pursuant to bylaw 9.01, the Executive Committee appoints D. Lindquist, L. McClelland and C. Watson, to the Nominating Committee.

3. Superintendent Update

T. Zarowny spoke to his latest meeting with Alberta Education's Field Services Manager, including reviewing the Education Plan.

T. Zarowny spoke to our upcoming Charter evaluation and will share the date of the kick-off meeting.

T. Zarowny spoke to the international field trip to Japan in 2027. The board had a discussion on the due diligence involved and EF Tours comes highly recommended (well organized, safe accommodations).

MOTION:
That the Charter Board approves the 2027 international field trip to Japan.
Moved; Seconded; Carried.

4. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1348h.

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5. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.