STEM Collegiate Canada Society
Charter Board Meeting
September 24, 2025

Teams Electronic Meeting
Teams Meeting ID: 260 438 788 785 1
Passcode: vJ3uF2oX

AGENDA

No.	Schedule	Item	By	Action
1	12:30	Call to Order & Approval of Consent Agenda including: • Meeting Agenda • Minutes of the Previous Meeting • Board Workplan • FY'25 Audit Service Plan • Q4 Financial Report	C. Watson	Items on the Consent Agenda do not require motions for approval. Items to be further discussed can be moved to a separate agenda item.
2	12:32	Next Meeting: Virtual on October 19, 2025 Date of In-Person Meeting Appointment of Audit Committee Members Executive Committee to appoint 3 Charter Board Members to Serve on the Nominating Committee	C. Watson C. Watson C. Watson	 MOTION: That the Charter Board appoints: <Board member 1>, <Board Member 2>, <Board Member 3>, <External 1> and <External 2> to the Audit Committee. Executive Committee appoints: <Board member 1>, <Board Member 2>, <Board Member 3> to serve on the Nominating Committee.
3	12:40	Update from the Superintendent of Schools	T. Zarowny	
4	12:50	Update from the Founder & Chief Strategy Officer	L. Davis	
5	13:00	AGM Agenda	J. Liu	MOTION: That the Charter Board approves the AGM agenda.
6	13:05	The Association of Alberta Public Charter Schools	C. Watson	
7	13:15	*In Camera*	C. Watson	MOTION: That the Charter Board moves its meeting in camera.
8	13:28	Arising from *In Camera*	C. Watson	
9	13:30	Meeting Termination	C. Watson	MOTION: That the Charter Board terminates the meeting.

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MINUTES

Present:	**Not Present:**	**Administration:**
Fraser Forbes	Teri Matsubara	Ted Zarowny, Superintendent
Randy Heaps		Lisa Davis, Founder & CSO
Benoît Houle		John Liu, Secretary-Treasurer
Dean Lindquist		
Lara McClelland		**Guests:**
Cheryll Watson		

1. Consent Agenda

The meeting was called to order at 1234h. The following items were presented as part of the consent agenda:

- Minutes of the June 25, 2025 meeting;
- Board Workplan;
- FY25' Audit Service Plan; and
- Q4 Budget to Actual.

The meeting agenda for September 24, 2025 was pulled out of the consent agenda.

MOTION:
That the Charter Board approves the September 24, 2025 agenda, as amended.
Moved; Seconded; Carried.

2. Administrative Matters

The next set of meetings will be held virtually on October 15, 2025 and November 19, 2025. An in-person meeting has been scheduled for December 10, 2025.

3. Superintendent Update

T. Zarowny spoke to his written report, bridges to post-secondary and artificial intelligence at STEM Collegiate.

4. Founder & Chief Strategy Officer

L. Davis presented a verbal report.

5. Annual General Meeting Agenda

MOTION:
That the Charter Board approves the AGM agenda.
Moved; Seconded; Carried.

6. The Association of Alberta Public Charter Schools

C. Watson reported spoke to the TAAPCS Communications Plan.

7. In-Camera Session

MOTION:
That the Charter Board moves its meeting *in camera*.
Moved; Seconded; Carried.

Regular meeting re-convened at 1345h.

8. Meeting Termination

MOTION:
That the Charter Board terminates the meeting.
Moved; Seconded; Carried.